



State of Arizona  
**Department of Education**

**Tom Horne**  
Superintendent of  
Public Instruction

**CN# 54-05**

**MEMORANDUM**

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**To:** School Health & Nutrition Program Sponsors

**From:** Mary Szafranski, Deputy Associate Superintendent  
Arizona Department of Education, Health & Nutrition Services

Holly Mueller, Program Director  
Arizona Department of Education, School Health & Nutrition Programs

**Date:** July 1, 2005

**RE:** Updated Child Nutrition Program Guidance Manual

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As a result of USDA 2004 Reauthorization there are several regulation updates and changes to the Child Nutrition Programs. Please replace your current Free and Reduced-Price Policy Handbook with the enclosed updated manual.

There are significant changes to the policy and procedures throughout the manual. Please note the changes do to Reauthorization 2004 have references noted on the left hand side of pages throughout the manual.

If you have questions or concerns regarding this memo, please contact your assigned School Health & Nutrition Program Specialist at 602-542-8700.